

**TIPPECANOE COUNTY HEALTH DEPARTMENT**

20 North Third Street • Lafayette, IN 47901-1211

Phone (765) 423-9221 • FAX (765) 423-9154

<http://www.county.tippecanoe.in.us/departments/health/>**Application for  
PRIVATE ON-SITE SEWAGE SYSTEM PERMIT**

*Failure to complete this application could result in the delay of your permit.  
A **detailed site plan** and **soil work** **MUST** accompany this application.*

**Applicant Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_**Address:** \_\_\_\_\_**Home Owner Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_**Current Address:** \_\_\_\_\_**Name of Installer:** \_\_\_\_\_ **Phone:** \_\_\_\_\_**Address:** \_\_\_\_\_**Property Information****Street Address** \_\_\_\_\_ **City** \_\_\_\_\_**Subdivision/Parcel Name** \_\_\_\_\_ **Lot/Parcel No.** \_\_\_\_\_**Legal Description:** Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Civil Township \_\_\_\_\_**Directions to Site:** \_\_\_\_\_**Type of System:**    ☐ NEW            ☐ REPAIR            ☐ CONTINUED USE**Size of Lot (ft<sup>2</sup> or acre)** \_\_\_\_\_ **Number of Dwelling Units** \_\_\_\_\_**Number of Bedroom (per floor plan design)** \_\_\_\_\_**Is there a jetted bathtub?**   ☐ YES    ☐ NO            **If YES, Size of tub (gallons)** \_\_\_\_\_**Has a soils analysis been completed?**   ☐ YES    ☐ NO**If YES, Who conducted the soils analysis?** \_\_\_\_\_**What is the source of water supply?**   ☐ Existing Well    ☐ Proposed Well    ☐ City or Public Water**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_**Fee Schedule**

Septic Tank Only	\$25.00	Curtain Drain Only	\$25.00
Gravity Trickle Fed	\$100.00	Pump Assisted	\$100.00

**~~~~~ Office Use Only ~~~~~**☐ Detailed Site Plan Attached                      ☐ Soils Work Attached

Preconstruction On Site Conducted On \_\_\_\_\_ By Environmentalist \_\_\_\_\_

Comments \_\_\_\_\_



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### Application for PRIVATE ON-SITE SEWAGE SYSTEM PERMIT

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**A detailed site plan and soil work MUST accompany this application.**

The application for a permit must include an on-site sewage system plan. Before the start of any construction at the site, the location of the soil absorption field and dispersal area should be staked out and protected from disturbance. Construction includes, but is not limited to, earth-moving operations, excavation of an existing grade for a foundation or footings, delivery of construction materials to the property, or delivery of manufactured housing.

#### **On-Site Sewage System Plan**

Drawing of the on-site sewage system site to scale or with measurements, includes the following:

1. Direction of geographic north
2. Benchmark elevation (may be assumed) and location
3. Property boundaries
4. Footprint of all existing and proposed structures (house including deck or patios, sheds, etc.)
5. Utility services
6. Easements
7. Required setbacks
8. All trees and shrubs that will affect construction within the proposed soil absorption field
9. Location of all soil sample sites
10. Location of all surface drainage characteristics including ponds, creeks, ditches, or swales.
11. Location of all surface topography where surface runoff may collect or pond water.
  - a. Type of vegetative cover at the site
  - b. If applicable, elevation of the regulatory (base) flood and identification of all portions of the property at and below the regulatory (base) flood elevation as determined by the Indiana Department of Natural Resources (IDNR).
12. Location of all existing and proposed sewer outlets, pipes, tanks, secondary treatment devices, effluent distribution devices, and soil absorption fields.
13. Setbacks and separation distances required in state and local regulations
14. Identification of all existing and proposed water supply wells within one hundred (100) feet of on-site sewage system
15. Verify that no slope in the soil absorption field is greater than 15%.
16. If applicable, provide a plan view of the surface diversion for surface drainage.
17. If applicable, provide a plan view of the subsurface drainage system (perimeter drain). Show the invert elevation of the subsurface drain outlet:
  - a. If the outlet drains to daylight, show the elevation of existing grade at the outlet; or
  - b. If the outlet drains to an existing subsurface drain, show the elevation of the invert of the existing subsurface drain
  - c. Show elevations of existing grade and invert elevations at each corner of the subsurface drain.
18. Detailed cross sections of the on-site sewage system soil absorption field
19. Specifications or listing of department approved on-site sewage system components.